

<p><u>Workgroup Name:</u> Professional Organizations Workforce Development Workgroup</p> <p><u>Workgroup Members:</u> Dalen Duitsman, Linda Cooperstock, Martha Smith, and Diane Weber</p> <p><u>Attendees:</u> Dalen Duitsman (CHAIR), Martha Smith, Diane Weber, Casey Parnell (organizer), Jaci McReynolds, and Sandy Boeckman (staff)</p>	<p>Meeting Summary 7/22/2019, 2:00 – 3:30 p.m.</p>
<p><u>Agenda Items:</u></p> <ul style="list-style-type: none"> <li>• Review of the Workforce Workgroup goals, Dalen</li> <li>• Workgroup updates from the chair, Dalen Duitsman</li> <li>• MAPP training opportunity, Casey</li> <li>• Workgroup membership, Dalen</li> </ul>	
<p><u>Discussion:</u></p> <ol style="list-style-type: none"> <li>1. Dalen reviewed the Workforce workgroup goals: Develop a calendar, Identify opportunities to collaborate on and improve current workforce development efforts and Identify current workforce recruitment opportunities.</li> <li>2. Dalen has been trying to set up meetings with DHSS to discuss the possibility of collaborating with their workforce workgroups.</li> <li>3. Casey suggested that we move forward with the work of the group and keep DHSS informed as to the workings of the group.</li> <li>4. The workforce development calendar was reviewed and discussed for revisions. It was also discussed how to get all the trainings on the calendar.</li> <li>5. The second goal was discussed “How to collaborate among the Professional Organizations to identify opportunities and current workforce recruitments efforts”?</li> <li>6. The third goal was to figure out how to identify and publicize current workforce recruitment opportunities.</li> <li>7. MAPP Training was discussed by Casey. She has discussed this with HRSA as the funder and MFH as the location with NACCHO as the facilitator. Training could be tailored to address the foundational public health services but the Workforce workgroup would have to take on the responsibilities of the planning. It would be 6-months down the road for the training.</li> <li>8. There was discussion from Dalen and Casey about others who should join the workgroup from the professional organizations or from other entities.</li> </ol>	<p><u>Actions:</u></p> <ol style="list-style-type: none"> <li>1. It was suggested that Lori Brenneke should be contacted as well as well as Adam Crumbliss and Ken Palermo concerning Workforce committees.</li> <li>2. Dalen will ask the department who else should be involved in the communications.</li> <li>3. Move forward with the goals of the group.</li> <li>4. It was suggested that the calendar be adjusted so that you can see the entire month at a glance.</li> <li>5. Develop a calendar that can be shared to all associations to place on their websites and kept up to date with trainings.</li> <li>6. Dalen will ask graduate students to work on finding these workforce opportunities and a calendar template will be researched.</li> <li>7. It was agreed that we shouldn't pass up the opportunity so Dalen will work on logistics and will reach out to MFH.</li> <li>8. Dalen will seek counsel about</li> </ol>

	others who should be on the group.
<p>Next steps:</p> <ol style="list-style-type: none"><li>1. Report out at next Professional Organizations meeting</li><li>2. Pursue MAPP training</li><li>3. Next Meeting: September 23, 2019 – 2:00 p.m.</li></ol>	