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Transforming the Future of Public Health in Missouri

EXECUTIVE COMMITTEE MEETING

October 31, 2018

Those in attendance were: Dalen Duitsman, Audrey Gough, Dennis Diehl, Andrew Warlen, Diane Weber, Martha Smith, Susan Thomas, Linda Cooperstock, Casey Parnell, Jaci McReynolds, Todd Daniel, and Sandra Boeckman.

UPDATE FROM MEETING WITH RANDALL WILLIAMS: Andrew Warlen reported that he, Dennis Diehl, Clay Goddard, Ryan Tilley, Kristi Campbell met with Randall Williams and Adam Crumbliss to discuss the gap funding of the TFPH staff for January and February in the amount of \$25,000. He expects their response within a week.

FOUNDATION CALL: Casey reported that in their phone conference with the Foundation they were asked to revise the phase II proposal and cut back some of the projects planned thereby reducing the overall budget and include only essential projects. The Foundation did not feel that everything cited in the proposal was achievable in a two year time frame. TFPH was asked to have the revised proposal to the Foundations by November 9, 2018. The Foundations would present it to their board in December and start date would be early February, 2019.

PROPOSAL AND BUDGET:

Casey Parnell reviewed the budget line by line starting with the Staff:

- Staff time was reduced by 7% and staff travel was reduced by 36%
- Contracted services was reduced by 24%
- Other direct expenses reduced by 37%
- Fiscal agent reduced by 1.5%

Areas of activities eliminated were: Political Capacity Assessment, Policy Context Analysis, Student Intern, Policymaker Outreach and MOPBRN. Also, LPHA training, Accreditation and Student outreach.

Details of cuts – Jaci McReynolds reduced her time down from full time to 34 hours per week and reduced marketing tools and travel. Casey reduced her travel to conferences. Use of volunteers for the policymaker outreach would replace a paid lobbyist. MICH assistance with logistics for MOPBRN was eliminated as non-essential but everyone feels this is very helpful.

A project of the Missouri Public Health Association and Support KC

722 E. Capitol Avenue, Jefferson City, MO 65101 * 573-634-7977

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Left intact was the FPHS Capacity Assessment and Evaluation by Todd Daniel. He was asked about using interns to reduce his time and he declined due to the amount of time to teach someone the intricate details of this project. Dalen might have a graduate student that would help with this project and it was suggested that students be used where possible.

Also discussed as valuable was the Accreditation and MOPBRN component of the budget. Casey will talk to Janet Canavese about these components and see how they can be included. Also discussed was leaving Accreditation in and let the Foundations decide if it is feasible or reduce the amount for two or three agencies rather than eight. Narratives will be put together for these two items prepared by Dennis Diehl and Dalen Duitsman for inclusion in the revised proposal. Also re-evaluate using Trisha Riggs services for Political Capacity Assessment under Contract Services.

A vote will be taken by the Executive Committee on the 8th of November on the revised proposal and it will be submitted on the 9th of November.

The Missouri Foundation for Health was not fully committed to Phase III and suggested TFPH seek additional/other funders.

ADJOURN

There being no further business, the meeting was adjourned.